



Kensium Electronic Discovery Services

Kensium's Electronic Discovery Services are designed to provide world-class solutions and deliver value to our clients: Litigation Support companies. In today's world, it is critical for corporations and law firms to maintain the quality of document review while containing the total cost of the review, and Kensium's outsourced discovery management services model provides both quality and cost effectiveness in the following areas:

- EDD Management Services
- EDD Training and Consulting Services
- OCR and Translation Services – English and Foreign Languages
- Near Dupe Processing

EDD Management Services

As EDD services have matured they have become somewhat commoditized. What separates one company from the rest is delivering a quality project time and time again. It has been proven that the only guarantee for quality on EDD projects is when all data has been processed following strict procedures and with full Quality Control. Kensium provides cost effective solutions to support our clients in performing the necessary procedures to deliver on quality. We have fully trained staff in both LAW and IPRO applications and offer the following services:

Batch Processing Monitoring

Once a Batch process is launched it typically requires follow up to ensure that no issues have developed.

- Numbering/Endorsing
- OCR
- Image Cleanup
- Redactions
- Tiff Conversion

EDD QC Services

What we have identified as EDD QC Services is typically the most labor intensive tasks associated with processing data.

- QC of Images – page for page QC to validate for accuracy based on clients expectations (i.e. Layout, color, image quality etc). Client must provide details of the QC parameters.
- QC of Text extraction – We can perform a document review to validate the text extraction output.
- Tiff Error Resolution – Once the Batch TIFF process completes, typically errors that have been encountered must be resolved. All TIFF errors will be resolved either by manually/batch tiffing the issue files or marking files as exceptions.
- Exception Handling – During the Tiff Error Resolution process some files will need to be classified as exceptions due to their inability to be printed to tiff. We will tag these within your database and typically apply a reason for the exception (this step is based on how the client currently handles exceptions internally). The final product is an Exception Report (custom for each client).
- Reporting – custom reports can be provided for any of the services provided.

Project Management

When a higher level of knowledge is needed our trained Project Managers can handle the following tasks.

- Export Datasets
- Integrity Test Exports
- General Tech Time Tasks

Programming Services

We have developers who are trained in PHP, Java, .NET, Graphics and Web Development. In addition they can also assist in the following manner as well.

- Create Scripts that run within LAW
- Rebuild Corrupt Databases within SQL
- Develop Custom Utilities to perform tasks that would otherwise be labor intensive (manual).

EDD Training and Consulting Services

Kensium offers training and consulting services for LAW currently, with IPRO support provided by 2nd Quarter 2010. While the training team is based out of Chicago, they can travel onsite as per customer request.

- Web Training Modules
- Onsite Training
- Consulting for Network Environment Setup, LAW Setup, LAW features related questions, and Troubleshooting SQL related issues



OCR and Translation Services – English and Foreign Languages



Kensium offers machine based OCR and Translation services in English and over 14 other languages: Arabic, Chinese (Simplified and Traditional), Dutch, French, German, Italian, Japanese, Korean, Portuguese (Traditional and Brazilian), Russian, Spanish, and Swedish.

We are always adding new language capabilities, so please do check with us if you have a need for OCR/Translation services in other languages.

Near Dupe Processing

Kensium's Near Dupe software identifies and groups near-duplicates and was developed with one goal in mind... simplify document reviews.

While it is common practice today to de-duplicate electronic discovery in order to reduce the amount of data that needs to be reviewed, the process of de-duplication looks at the metadata as well as the content of the document but leaves behind many non-exact documents. This results in an over abundance of "Near-Duplicate" documents that are virtually the same with minor changes in content, formatting or metadata.

Kensium has developed a unique algorithm to identify these near dupes, and tag them appropriately. In addition, we also offer a manual review of near dupe sets to identify true duplicates from a near-dupe set.



Value driven solutions for IT and Legal services

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